

## **Privacy Notice for individual members of the Moray Firth Coastal Partnership**

Thank you for supporting the Moray Firth Coastal Partnership. The EU's General Data Protection Regulation (GDPR) requires us to inform you about the personal data that we collect and how we use it.

### **Who are we?**

The Moray Firth Coastal Partnership is a Scottish Charitable Incorporated Organisation Number SC028964. The Moray Firth Coastal Partnership is the Data Controller for the purpose of GDPR.

### **Our contacts details are:**

The Moray Firth Coastal Partnership

Kintail House

Beechwood Business Park

INVERNESS

Inverness-shire IV2 3BW

Tel: 07999 774067

### **What personal data is collected from members?**

When you apply to become a member of the Moray Firth Coastal Partnership, we ask you to provide your name, address, telephone number and email address.

### **How will your email address be used and handled?**

We use your personal data to manage the membership of the Moray Firth Coastal Partnership – e.g. to determine your eligibility to vote at the AGM – and may use your contact details to keep you informed of the activities of the Moray Firth Coastal Partnership. Paper copies of membership application forms are filed in our office. Members' personal data is also included in our membership database, which is held on a secure server.

### **Why can we do this?**

We process the personal data of our members to further the legitimate interests of the Moray Firth Coastal Partnership – in particular, to ensure the smooth running of the Partnership in accordance with our Constitution and to keep supporters informed of the activities of the Partnership.

### **Other data**

This Privacy Notice only applies to data collected for managing your membership of the Moray Firth Coastal Partnership. We may hold other data about you (if, for example you have signed up to receive our eNewsletter). To see all of our Privacy Notices, visit <https://morayfirth-partnership.org/who-we-are/privacy-statement/> page on our website.

## **Your rights**

You can ask to view the personal data that we hold about you at any time. If you believe the information we process on you is incorrect you can request to have it changed or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact us to have the matter investigated by emailing [info@morayfirth-partnership.org](mailto:info@morayfirth-partnership.org)

If you are not satisfied with our response or believe that we are processing your data illegally you can complain to the [Information Commissioner's Office \(https://ico.org.uk\)](https://ico.org.uk)